



# HAZARD and EVENT REPORT / OBSERVATION (HERO) FORM

Form SMS 4.1

Rev 3

Date: 22<sup>nd</sup> Dec 2019

<b>Submitted By:</b>			
<b>Name</b>			
<b>Email</b>			
<b>Date / Time</b>		<b>Location</b>	

Category		Sub-Category		
Hazard	Behaviour	Procedures	Environment	
	Situation	Planning	Housekeeping	
	Near Miss	Maintenance	Equipment	
	Injury / Health	Aircraft	Vehicle	
Continuous Improvement		Design	Chemicals	
Celebrate / Announce Success		Ergonomics	Other	

<b>Description / What Happened?</b>

<b>Immediate Action Taken</b>

<b>Further Action Required</b>	Yes – suggestion below:	No

- Pass or Email completed form to the Safety Manager - Email: [safety@nzwarbirds.org.nz](mailto:safety@nzwarbirds.org.nz), who shall:
1. Allocate Ref No. \_\_\_\_\_, acknowledge receipt and forward to responsible Manager.
  2. Ensure that the matter is addressed and that the person reporting is advised of action taken, where applicable.

*Note: This Form is available in either Paper, or Writable PDF which can be saved and Emailed.*